

**IFTA, INC. BOARD OF TRUSTEES  
MINUTES OF CONFERENCE CALL  
October 6, 2009 3:00 p.m. (EDT)**

IFTA, Inc. Board Members Participating:

Julian W. Fitzgerald, Sr.	North Carolina Department of Revenue
Scott Greenawalt	Oklahoma Corporation Commission
Scott Bryer	New Hampshire Department of Safety
Ron Hester	Ontario Ministry of Revenue
Rena Hussey	Virginia Department of Motor Vehicles
Patricia Platt	Kansas Department of Revenue
Sheila Rowen	Tennessee Department of Revenue
Doug Shepherd	California State Board of Equalization
Robert Turner	Montana Department of Transportation

IFTA, Inc. Staff Participating:

Lonette L. Turner	Executive Director
Debora K. Meise	Program Director

Julian W. Fitzgerald, Sr. (NC), President of the IFTA, Inc. Board of Trustees (Board) called the meeting to order. Mr. Fitzgerald provided a list of issues for discussion by the Board, including the committee chairs meeting which will be held in conjunction with the 4Q09 Board Meeting and the inclusion of a closed session at that Board Meeting.

Mr. Fitzgerald informed the Board members that he would be unable to attend the 4Q09 Board meeting. However, he indicated that he would be calling in to participate by telephone at various times throughout the meeting.

Mr. Fitzgerald then began the discussion of the agenda for the committee chairs meeting. Discussion was had concerning topics to discuss with the committee chairs.

Topics included:

- expectations of the Board
- expectations of the committee chairs
- directives from the Board,
- roles and responsibilities of the chairs
- the relationship of the Board and Committees as defined by the Bylaws of IFTA, Inc. and the IFTA Governing Documents
- the draft Best Practices Guide for Committee Chairs

Following the discussion, the Board determined that the roles and responsibilities stated in the Best Practices Guide was an excellent starting point for the discussion with the committee chairs. The Board will then discuss the expectations of the committee chairs. Each committee chair will then be given the opportunity to discuss committee projects and any obstacles they are currently facing.

The Board then discussed whether a closed session should be added to the agenda for the 4Q09 Board meeting. The Board determined that a closed session should be added.

The conference call was adjourned at 4:00 p.m. (EDT).